



STRICTLY CONFIDENTIAL

QUESTIONS AND ANSWERS – 1

PROVISION OF PROFESSIONAL SERVICES FOR THE AUGMENTATION OF WASTEWATER TREATMENT WORKS IN DIMBAZA TOWNSHIP

Item No.	Questions	Answers
	Is it compulsory to do a Joint venture agreement?	<p>The professional service providers are expected to be a consortium/Joint venture (if not providing all the services in-house) that consist of professionals who are professionally registered with the following councils:</p> <ul style="list-style-type: none">a) South African Council for the Architectural Profession (SACAP) for the provision of Architectural services.b) South African Council for the Quantity Surveying Profession (SACQSP) for the provision of Quantity Surveying services. <p>Engineering Counsel of South Africa (ECSA) for the provision of Civil & Structural Engineering services, Mechanical Engineering services and Electrical Engineering services</p> <p>VERY, VERY, VERY, VERY IMPORTANT</p> <p>When completing the Bid Document Bidders must ensure that they submit the documents as required especially on the Mandatory requirements and the Functionality evaluation. (Page 10 -14)</p> <p>Bidders are getting disqualified because they are not submitting documents as required especially when it comes to required documents for Consortia/Joint ventures</p>



	<p>The following returnable documents are ALL required for JV/Consortiums or the Bid will be unacceptable</p> <div><div><p>1. Duly signed Consortium/Joint Venture Agreement <u>OR</u> letter of intent to enter in a Consortium / Joint Venture signed by all Consortium Members who are Duly Authorized.</p><p>AND</p></div><div><p>2. Resolution of the Board of Directors to enter into a Consortium/Joint Venture from each member firm of the Consortium/Joint Venture for this Bid.</p><p>Example</p><p>If Company A + B + C are entering into a consortium</p><p>ECDC requires a Resolution from the Board of Directors A (if more than one Director) that they are intending to enter into a Consortium/JV with B + C</p><p>ECDC requires a Resolution from the Board of Directors B (if more than one Director) that they are intending to enter into a Consortium/JV with A + C</p><p>ECDC requires a Resolution from the Board of Directors C (if more than one Director) that they are intending to enter into a Consortium/JV with A + B</p><p>Note: Companies with one Director and the Director is the individual signing on the JV Agreement does not require a resolution.</p><p>AND</p></div></div>
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		<p>3. Letter of Authority of Signatory(individual) authorizing the Signatory to sign on behalf of the Consortium/JV.</p> <p>Example</p> <ul style="list-style-type: none"> Letter of Authority from Company A authorising Mnqumashe (person the Consortium elected to sign the Bid Document) to sign on behalf of the Consortium/JV Letter of Authority from Company B authorising Mnqumashe (person the Consortium elected to sign the Bid Document) to sign on behalf of the Consortium/JV Letter of Authority from company C authorising Mnqumashe (person the Consortium elected to sign the Bid Document) to sign on behalf of the Consortium/JV <p>All the Consortium Members must Authorise the individual responsible for completing the Bid</p> <p>The Letter of Authority should be from each member firm and must be signed by all the directors of each member firm (or Board Resolution).</p>
1.	<ul style="list-style-type: none"> Condition Assessment Report for the Existing Works, indicating size of the works, approximate age, capacity of works (MI/day), Current throughput of Works 9MI/day), technologies used, current problems or operating issues. Envisaged scope of the Augmentation Works (I.e. Expansion of works, new equipment, improved technologies, etc) Contact details for WWTW manager whereby we could make further enquiries and arrange a site inspection if required. 	<p>Feasibility Report was provided to Bidders. Kindly send an email to tenders@ecdc.co.za if you have not received the Feasibility Report</p> <p>Contact Detail for Treatment Plant Operator</p> <ul style="list-style-type: none"> Mark Gerbers:082 934 4832/072 690 3354



<p>3.</p>	<p>With reference to tender ECDC/ELN/290/02/2021, please advise on the following matters:</p> <p>a) Filling in of Tender : May the bid be completed on the PDF, printed out and signed where appropriate. This will assist in neatness and some of the spaces are too small to fit all the text in with traditional hand writing.</p> <p>b) Bid Opening: Will there be a public opening of the bids? If yes, will the bid prices be read out?</p> <p>c) Construction monitoring: Section 2(e) specifies construction monitoring at 1 visit every 2 weeks whilst Section 2(g)(c) specifies full time construction monitoring. Which level of monitoring will be required as this will influence the price.</p> <p>d) Scope of Work: What scope of work is envisaged? Upgrading of the existing plant to be able to handle a larger daily volume? What size is the existing plant and what size is the upgraded plant to handle? This will influence the bidding price.</p>	<p>a) Yes</p> <p>b) Due to the COVID we are discouraging the public opening of Bid however you can attend the opening</p> <p>c) 1 Section 2(e) – For Technical and progress meetings.</p> <p>Section 2(g)(c) - Refers to a Resident Engineer that is allowed for on Item 7.7 in the pricing schedule.</p> <p>d) Feasibility Report was provided to Bidders. Kindly send an email to tenders@ecdc.co.za if you have not received the Feasibility Report</p>
<p>4.</p>	<p>a) Please will you assist to clarify the maximum allowable number of reference letters allowed for submission on tender ECDC/ELN/290/022021, noting the discrepancy on page 14 that maximum allowable number of reference letters is claimed to be 5 but scoring for a bidder demonstrating more</p>	<p>a) Thank you for pointing out the discrepancy. The minimum number of projects the Bidders to have completed is 3 projects. There is no limit to the maximum number If a bidder has completed successfully as required more than 5 projects the bidder will score 20 points For 5 projects the Bidder will score 15 points</p>



	<p>than 5 similar project references gives 20 points? Screenshot below for reference;</p> <p>b) An Engineering Company based in Midrand, Johannesburg would like to submit a proposal for the above bid but would like to know how will ECDC compensate the Consultant for travelling during the execution of the project.</p> <p>c) Also, will you be able to share the Inception Report done on the Dimbaza WwTW with the Bidders or give us more info on the plant?</p>	<p>The project is in the Eastern Cape. Disbursements will be based from the local office. Meaning from East London to Dimbaza</p> <p>Locality of the bidder's main office/branch to the project location. The physical address of the office /office branch of the Bidder or one of the Consortium Members: in Amatole District Municipality = 10 points within Eastern Cape not in ADM = 5 points If all the Consortium Members are Outside Eastern Cape = 1 Point This information will be verified from the FICA documents (Physical Address, Utility Bill, Telephone, Tax Clearance, Bank Statement, submitted by the bidder</p> <p>Feasibility Report is attached</p>
5.	<p>a) Page 7 of the RFP, under Item 1.2 "Eligibility To Bid", a Condition of Contract is noted that the successful bidder will be required to subcontract for Health and Safety as well as a Social Facilitator. However, on page 28, under Item 7 "Obligation to perform and sub-contracting", only Health and Safety is noted to be a subcontracting required element. Can you please confirm whether a Social Facilitator is also included as a subcontracting required element?</p>	<p>a) Social Facilitator is included. It is allowed for on Item 3.3 in the pricing schedule.</p>



	b) Page 18 of the RFP, under Item 1.19 “Contract Award”, the bidder is “referred to the general conditions of contract”. However, nowhere else in the RFP Document is a specific general contract document indicated. Can you please clarify which general contract document will be applied or is the bidder at liberty to propose a preferred general contract document?	b) Preferred Contract for ECDC are the GCC2015 and CIDB Professional Services Contract		
6.	a) With regards to the reference letters, it has proven to be difficult to get the signed letters from the clients timeously as most of them are working from home. As such, we wanted to check if it would be acceptable if we submit a reference letters that still meet your requirements but are not in the ECDC format as contained in the document. We have stand reference letters that are not necessarily created for a particular bid but have all the information that is required by this bid. Please see attached example.	<div>No the Bidder does not have to use the template provided by ECDC but reference letters submitted should have the information as required in the Functionality Score. See below</div> <table><tr><td><div>• Company Experience:<ul style="list-style-type: none">List of completed similar projects undertaken with reference to type of project (submit reference letter for each similar project completed up to a maximum of 5 reference letters).Failure to submit the list of projects with reference letters will result in non-allocation of points.</div><div>Reference letter should indicate the following<ul style="list-style-type: none">Signature of the clientClient’s Letter head or Client StampCompany name, contact person, contact details (telephone number and email address)Works carried outWorks have been completed satisfactorily</div><div>Note: In order to be scored, Bidder to have completed satisfactorily three (3) Civil Works projects consisting of<ul style="list-style-type: none">at least one (1) wastewater project andat least two(2) structural project - bulk sewer or pumpstation project</div></td><td>20</td></tr></table>	<div>• Company Experience:<ul style="list-style-type: none">List of completed similar projects undertaken with reference to type of project (submit reference letter for each similar project completed up to a maximum of 5 reference letters).Failure to submit the list of projects with reference letters will result in non-allocation of points.</div> <div>Reference letter should indicate the following<ul style="list-style-type: none">Signature of the clientClient’s Letter head or Client StampCompany name, contact person, contact details (telephone number and email address)Works carried outWorks have been completed satisfactorily</div> <div>Note: In order to be scored, Bidder to have completed satisfactorily three (3) Civil Works projects consisting of<ul style="list-style-type: none">at least one (1) wastewater project andat least two(2) structural project - bulk sewer or pumpstation project</div>	20
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7.	<p>a) Filling in of Tender : May the bid be completed on the PDF, printed out and signed where appropriate. This will assist in neatness and some of the spaces are too small to fit all the text in with traditional hand writing. –</p> <p>b) Bid Opening: Will there be a public opening of the bids? If yes, will the bid prices be read out?</p> <p>c) Bid opening results: Will the bid opening price results be published on the ECDC website?</p>	<p>a) Yes as long as the document is not altered</p> <p>b) Due to the COVID we are discouraging the public opening of Bid however you can attend the opening.</p> <p>c) Yes the Bid Price will be published on the website</p>
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