




**NEXT MEETING DETAILS**

Date	
Time	
Location	

**SIGNATURE**

DATED AT (place)		ON		20	
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\_\_\_\_\_  
LANDLORD  
(on behalf of and duly authorised)

\_\_\_\_\_  
AS WITNESS (1)  
  
\_\_\_\_\_  
AS WITNESS (2)

DATED AT (place)		ON		20	
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\_\_\_\_\_  
TENANT  
(on behalf of and duly authorised)

\_\_\_\_\_  
AS WITNESS (1)  
  
\_\_\_\_\_  
AS WITNESS (2)

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Initial